



AB-730 | TEMEN COPILOT ACADEMY

Temen Copilot Academy - AB-730 Course Sheet

One instructor-led day. Help business professionals identify valuable AI scenarios, connect them to business processes, and form credible outcome and investment proposals.

BUYER GUIDE

Signal Blueprint and Microsoft 365 Copilot visual system | Version 2.0 | August 5, 2026

AI fluency becomes valuable when it improves real work.

AB-730 is for professionals who use generative AI in business contexts without building AI applications. The preparation day connects Copilot, agents, prompts, context, verification, drafting, analysis, and collaboration to the decisions people make every day.

01

Usage is inconsistent

People experiment with Copilot, but they lack a repeatable method for context, output quality, and verification.

02

Agents feel abstract

Learners need to understand when chat is enough, when an existing agent fits, and when a new agent may be justified.

03

The exam needs context

The learner recognizes the features but needs applied practice across the current Microsoft skill domains.

Choose this program for the condition it is designed to change.

Use this program when

- Business professionals using Microsoft 365 Copilot
- AI champions and functional leaders
- Analysts and knowledge workers improving recurring work
- Cohorts that need shared responsible-use habits

Choose a different path when

- Developers building custom AI applications
- A tenant-readiness or security assessment
- A guaranteed exam result

Buyer decision

Choose AB-730 when the learner must use Copilot and agents productively, responsibly, and confidently in business work without becoming an AI developer.

Expected learning outcomes

- Recognize useful AI and Copilot opportunities
- Frame business problems, processes, value, risk, and measures
- Build a focused study plan against current Microsoft objectives

Know the buying unit before enrollment.

PROGRAM PRICE

\$749.99

per learner

Buying unit

One learner minimum.

Delivery capacity

Up to 12 learners in the standard scheduled cohort.

Exam registration is separate

Microsoft currently shows a \$50 US reference fee for these credentials. Microsoft sets the fee by proctoring region, and Temen verifies the current authorized voucher amount before adding it.

Training prices exclude Microsoft licenses, certification exams, taxes, travel, and custom engineering unless an approved order states otherwise.

What the program covers.

DOMAIN 01**25-30%**

Generative AI fundamentals

Understand how Microsoft 365 context, privacy, agents, and responsible-use controls affect an answer.

- Context from work files, web data, and the active Microsoft 365 application
- Chat experiences, agent experiences, and appropriate agent use
- Fabrication, prompt injection, over-reliance, sensitive data, citations, and human review

APPLIED PRACTICE

Compare three responses and determine which context, verification, and data-protection steps are missing.

PROGRAM ARTIFACT

Responsible-use decision card**DOMAIN 02****35-40%**

Prompts, conversations, and agents

Make interaction with Copilot repeatable instead of relying on isolated prompt tricks.

- Purpose, context, resources, constraints, output, and verification
- Saving, scheduling, sharing, renaming, organizing, and deleting prompts or conversations
- Agent Store, templates, knowledge, instructions, capabilities, suggested prompts, and sharing

APPLIED PRACTICE

Turn a vague request into a reusable prompt, then decide whether the recurring task needs a prompt, a shared agent, or a human-owned workflow.

PROGRAM ARTIFACT

Prompt and agent pattern sheet

Continue the learning path.

DOMAIN 03

25-30%

Business content and collaboration

Use Copilot to draft, transform, summarize, analyze, and collaborate while retaining human accountability.

- Documents, management summaries, presentations, images, and email
- Moving information and insights between Microsoft 365 applications
- Meetings, Copilot Pages, memory, instructions, and collaborative review

APPLIED PRACTICE

Build and inspect a management summary from staged source material, then prepare the next communication and meeting action.

PROGRAM ARTIFACT

Cross-application work package

What happens before, during, and after.

OPEN	Work-pattern baseline Identify the learner's current Copilot use, recurring work, confidence, and verification habits.
AM	Context and responsible use Build the foundation for privacy, grounding, agent selection, risk recognition, and human review.
PM	Applied Copilot work Practice prompts, conversations, agents, content, meetings, and cross-application workflows.
CLOSE	Exam and work plan Connect the current skill weights to remaining gaps and create a practical study and usage plan.

Private delivery confirms the cohort, time zone, schedule, instructor, safe practice boundary, and accessibility needs before the session.

Practice the judgment behind the capability.

OPERATIONS

Turn meeting evidence into a decision package

Use staged notes and documents to produce a summary, actions, owners, and follow-up without inventing unsupported facts.

SALES

Prepare a customer briefing

Select the right sources, draft the narrative, verify claims, and move the result into a presentation and email.

AI CHAMPION

Choose prompt, agent, or workflow

Compare frequency, knowledge, collaboration, action, risk, and ownership before recommending the pattern.

Practice-data boundary

Scenarios use fictional, sanitized, or explicitly approved information. Standard Academy delivery does not request passwords, keys, tenant identifiers, production credentials, health data, or customer secrets.

The program produces more than attendance.

01

Current objective map

The learner's preparation status across fundamentals, interaction, agents, content, and collaboration.

02

Applied scenario workbook

Role-based exercises using staged business information and explicit verification points.

03

Reusable work patterns

Prompt, conversation, and agent decision patterns the learner can continue practicing.

04

Focused study plan

A sequenced plan tied to the current Microsoft skill weights and observed gaps.

Included

- Live instructor-led training
- Scenario workbook
- Value-case practice
- Post-session study plan
- Optional voucher path when authorized

Before delivery

- Business-process familiarity
- No coding experience required
- An example business problem is helpful for applied exercises

Resolve the buying questions before scheduling.

Do learners need to code?

No. AB-730 is designed for business use of generative AI, Copilot, and agents without building AI applications or writing code.

Do learners need Microsoft 365 Copilot access?

Access is strongly recommended for practice. Intake confirms the available experience and adapts staged exercises when needed.

Is this general AI awareness training?

It includes essential foundations, but the day is specifically aligned to the current AB-730 business-professional scope and applied Microsoft 365 work.

Does Temen provide the exam?

No. Microsoft and its authorized exam providers control registration, delivery, scoring, policies, and certification.

Microsoft controls the credential.

Training does not guarantee a passing score. Microsoft and its authorized exam providers control objectives, registration, identity validation, delivery, scoring, policies, accommodations, retakes, and certification.